
Going Remote in 30 Days

A Real-Life Roadmap to Remote Office Success

Featuring



Council on
Undergraduate
Research



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Introductions



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OOOO SH*T



**Things we
had already
done thanks
to COVID**



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Phase 1

Closing the Physical
Office Space

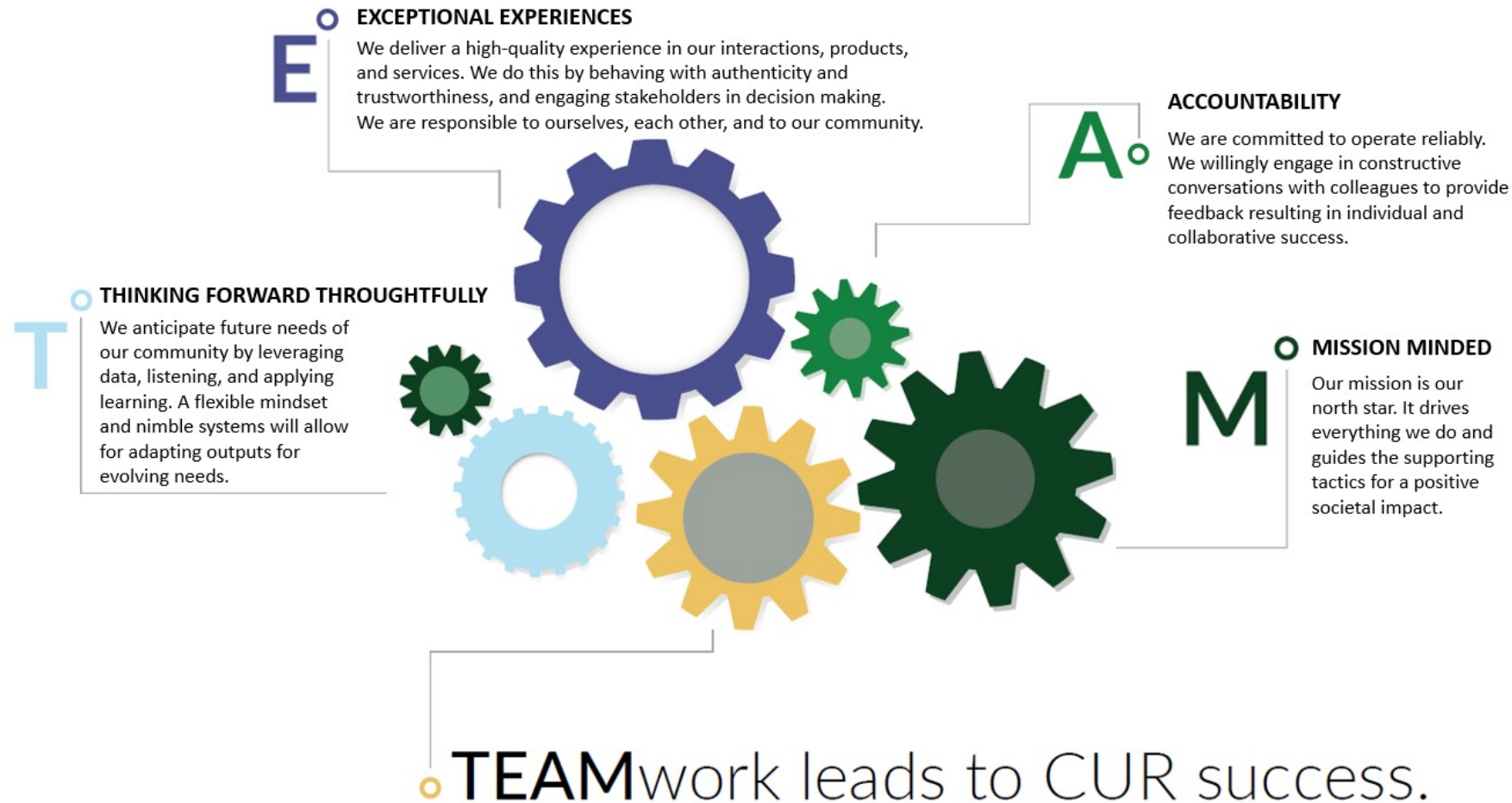


Phase 2

Being intentional
about becoming a
virtual organization



Values as a Tool



Staff Meeting Formats

1-What is going on- Calendar review for upcoming month and strategic plan updates.

2-Leveraging others-this meeting will offer a team training session, when no training is scheduled, this is an opportunity to bring ideas to brainstorm with the team.

3-Let's get organized- co-working time to clean your desk, organize the shared drive.

4-Data for days- share info on the budget, membership, events, customer service, marketing, and beyond so we can make better business and customer service decisions.

5-Confetti and coffee-time to celebrate all of the things, birthdays, wins, all things CUR and life.

Hindsight



THANK YOU

Contact us at
info@achurchconsulting.com
for help with enhancing your
remote or hybrid workforce



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